

Northeast Decorating & Exhibit Services  
 3360 Milton Avenue  
 Syracuse NY 13219  
 Phone: 315- 471- 9989  
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**NYSATA Conference**  
 Double Tree Hotel – Binghamton NY  
 November 17-19, 2022

**Equipment Rental Order Form**

**NOTE: ORDERS MUST BE RECEIVED BY NOV. 9, 2022**

**JOB: 4138**

<u>Qty</u>	<u>Description</u>		<u>Amount</u>
<b><u>Wood Display Tables</u></b>			
_____	4'x 24" Table (Plain, w/ Vinyl Topping Only)	\$	16.00 _____
_____	6'x 24" Table " "		17.00 _____
_____	8'x 24" Table " "		18.00 _____
_____	6'x 30" Table " "		19.00 _____
_____	8'x 30" Table " "		20.00 _____
_____	Extension Legs (ONLY) to raise <b>rectangle</b> tables to 40" High- <b>Set of 4</b>		5.00 _____
_____	30" Round Cafe Table (30"High <b>OR</b> 40" High- <b>CIRCLE HEIGHT CHOICE</b> )		16.00 _____
<b><u>Table Skirting</u> Colors: (Show Colors)</b>			
_____	30"High Skirting	\$	20.00 _____
_____	40"High Skirting ( <b><u>MUST also order Extension Legs- SEE ABOVE</u></b> )		25.00 _____
<b><u>Chairs</u></b>			
_____	Folding Chair	\$	6.00 _____
_____	Padded Chair		8.50 _____
_____	Bar Stool (Econo-Padded seat, no back)		25.00 _____
_____	Bar Stool (Deluxe-Padded back & seat)		35.00 _____
<b><u>Carpeting - PLEASE NOTE SHOW-SITE AREA IS CARPETED</u></b>			
<b><u>Miscellaneous</u></b>			
_____	Floodlight Unit (2-150 watt floods on 8' upright pole)	\$	30.00 _____
_____	Wastebasket		6.50 _____
_____	Tripod Easel		20.00 _____
_____	Bag Holder		25.00 _____

**Payment Policy: FULL PAYMENT MUST ACCOMPANY THIS PRE-ORDER**  
 All equipment to remain the property of Northeast Decorating.

Sub Total: \_\_\_\_\_  
 Sales Tax  
 8.00% + \_\_\_\_\_  
 TOTAL: \_\_\_\_\_

**\*\*\*AREA BELOW MUST BE COMPLETELY FILLED IN**

Name: \_\_\_\_\_  
 Company: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 City, State, Zip: \_\_\_\_\_

BOOTH# \_\_\_\_\_  
 PHONE: (        ) \_\_\_\_\_  
 FAX: (        ) \_\_\_\_\_  
 E-MAIL: \_\_\_\_\_

**REQUIRED: NAME ON CREDIT CARD &:** \_\_\_\_\_  
**COMPLETE ADDRESS FROM CC STATEMENT:** \_\_\_\_\_

( ) Visa/MC/AMX: \_\_\_\_\_ Exp.Date: \_\_\_\_\_ CVV: \_\_\_\_\_

**\*\*\*NOTE: PAYMENTS VIA CREDIT CARDS ARE SUBJECT TO AN ADDITIONAL 3% SERVICE FEE**